

# **PARKING COMMITTEE**

## Purpose:

The Parking Committee, in concert with the Office Manager, provides recommendations to the Board of Directors on parking mandates. The Parking Committee ensures that Management is properly enforcing mandates. The Parking Committee acts as a sounding board for Management concerns.

## Responsibilities:

In concert with the Office Manager, the Parking Committee:

- Develops parking policy update recommendations and provides them to the Board of Directors for action.
- Ensures parking regulations are enforced during the parking season (including notifying violators and towing as required).
- Provides expected revenue for the next FY budget preparation.

The Parking Committee oversees the Management Staff to ensure:

- That parking regulations are posted in the building and sent to Realtors.
- That staff has adequate training necessary to enforce parking policy.
- That an up-to-date list of Owner's license plates is maintained.
- That adequate permit supplies are available.
- That the amenities fee (of which parking is a portion) is collected/recorded.
- Only the office or maintenance managers are authorized to tow vehicles per Ocean City Rule.